



Township of Morris

Parks and Recreation Dept.
50 Woodland Avenue PO Box 7603
Convent Station, NJ 07961-7603
(973)326-7371 / Fax: (973) 605-8363

Lifeguard Instructor

The Lifeguard Instructor is responsible for the instruction, leadership, supervision, control, and safety of all water safety class participants. This position creates and implements all Red Cross Certified course work for the trainings. It is the lifeguard instructor's responsibility to observe and direct all class participants, and to provide feedback and appropriate correction as instructed or included in the job description.

Minimum Requirements

- Current Red Cross Lifeguard Certification Required, Water Safety Instructor Preferred
- Current Red Cross Lifeguard Instructor Certification
- Current CPR/First Aid/AED Certifications
- Previous Lifeguard instruction experience preferred
- Excellent customer service experience/ standards
- Must be available to work a flexible schedule including evenings and weekends

Physical Demands

- Ability to react to emergency situations by quick movements, strenuous activity, and on occasion assist or lift persons in distress of varying weights
- Required to remain alert to dangerous situations while sitting, standing or walking for various lengths of time. Preferred Qualifications

Duties & Responsibilities include, but are not limited to

- Plans and organizes personal class teaching outlines, methods and goals that support the general teaching outlines provided by the American Red Cross Lifeguard and CPR programs
- Ability to instruct children and adults in basic water safety skills
- Ability to adapt your teaching approach to match the experience and abilities of the participants.
- Organizes and directs activities of assigned participants in order to provide a high level of quality instruction for all students
- Use creativity in the execution of training programs
- Incorporating the EAP into Lifeguard Instructional Plans
- Ensures that all class students are registered and on the class roster prior to beginning class.
- Works with the Director and staff regarding challenges/ restrictions associated with the American Red Cross courses
- Ability to submit the required course documents according to Red Cross procedural guidelines within the specified time frame

- Enforces pool safety standards and facility operational rules for all individuals using the facilities
- Helps organize and assists in the development of special programs, activities or instruction
- Completes and submits records and documentation of completed classes to the Director and the American Red Cross office
- Performs related duties as required

Staff Development

- Must act and represent the Department in a positive and professional manner
- Maintain outstanding aquatic skills and proficiency
- Attend regularly scheduled departmental meetings for all areas necessary
- Maintain communication with other Aquatics Team members and your supervisors
- Ability to be a team player
- Adhere to all Department policies and guidelines
- Communicate clear and concise information to students, parents and guardians
- Ability to put an emphasis on critical lifesaving skills
- Ability to control a classroom and give constructive feedback
- Ability to empower participants so they can be confident in rescue skills
- Foreseeing difficulties in training materials and taking steps to minimize them before participants begin the course
- Ensuring that there are lifeguards on duty during trainings
- Knowing how to use course materials and training equipment safely and effectively
- Ability to inform participants about knowledge and skill evaluation procedures and course completing requirements
- Ability to enforce pool policies while providing a high level of customer service to participants
- Ability to display a positive attitude for all participants and staff
- Arrives prepared and on time for work and consistently demonstrates service excellence
- Positively promotes the Department of Parks & Recreation to peers and patrons

Status

- Non- Exempt, non-benefited position

Hours

- This is a seasonal hourly position with flexible hours depending on in-service and course schedules

Pay Rate: \$15.00 per hour / Instructor may be an Independent Contractor

- [Swim Pool Employment Application](#)
- Please fill out and either attach in an [email to the Parks and Recreation/Pool Director Bill Foelsch](#) or hand deliver/mail to: Parks and Recreation, 50 Woodland Avenue, P.O.Box 7603, Convent Station, NJ 07961