

TOWNSHIP OF MORRIS

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Bid Committee of the Township of Morris, County of Morris, State of New Jersey on **Wednesday, February 10, 2016** at **11 AM** prevailing time at the Municipal Building, Public Meeting Room/Courtroom, 50 Woodland Avenue, Convent Station, New Jersey, at which time and place bids will be opened and read in public for:

QPA-5-2016 INSTRUCTIONAL YOUTH SPORTS CLASS AND CAMP PROGRAMMING

Specifications and other bid information may be obtained at the Administrator's Office/Purchasing Department, Municipal Building, 50 Woodland Avenue, Convent Station, New Jersey, during regular business hours, Monday through Friday, from 8:30 AM to 4:30 PM.

Bids for the contract must be submitted on standard proposal forms furnished by the Township of Morris in the manner designated therein and required by the Specifications. Bids must be enclosed in a sealed envelope bearing the name and address of the bidder and must be delivered to the Purchasing Department, Township of Morris, 50 Woodland Ave., PO Box 7603, Convent Station, New Jersey 07961-7603 and clearly marked **QPA-5-2016 INSTRUCTIONAL YOUTH SPORTS CLASS AND CAMP PROGRAMMING**, on Wednesday, February 10, 2016 at 11 AM. No bids will be accepted after the bid opening has commenced. Bids may be hand delivered, mailed, or submitted by courier, and must be received by the time, date, and place specified above. The Township of Morris will not assume responsibility for bids forwarded by mail or delivery service.

Pursuant to P.L. 2004, c. 57 (N.J.S.A. 52:32-44) all business organizations that conduct business with a New Jersey government agency are required to be registered with the State of New Jersey. Bidders and their subcontractors must submit proof with their bid that they are registered with the New Jersey Department of Treasury, Division of Revenue by submitting a copy of their Business Registration Certificate. Failure to provide the Business Registration Certificate prior to award of the contract will be cause for rejection of the bid as being nonresponsive.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Bids may be held by the Township of Morris for a period not to exceed 60 days from the date of opening bids for the purpose of reviewing the bids and investigating the qualification of bidders, prior to awarding the contract.

This proposal is being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et. seq.

The Township reserves the right to reject any or all bids, if in its judgment the public interest will be best served by doing so.

Karen J. Carman
Qualified Purchasing Agent