

**TOWNSHIP OF MORRIS  
NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Bid Committee of the Township of Morris, County of Morris, State of New Jersey on **Tuesday, April 8, 2014 at 11:00 AM** prevailing time at the Municipal Building, Public Meeting Room/Courtroom, 50 Woodland Avenue, Convent Station, New Jersey, at which time and place bids will be opened and read in public for:

**OTE: 2014-5  
New Roof Installation at Police Station and Fairchild Firehouse**

Specifications and other bid information may be inspected at the Administrator's Office/Purchasing Department, Municipal Building, 50 Woodland Avenue, Convent Station, New Jersey, during regular business hours, Monday through Friday, from 8:30 AM to 4:30 PM. Bidders will be provided with a copy of the bid package upon request.

Bids for the contract must be submitted on standard proposal forms furnished by the Township of Morris in the manner designated therein and required by the Specifications. Bids must be enclosed in a sealed envelope bearing the name and address of the bidder and must be addressed to the Purchasing Department, Township of Morris, 50 Woodland Ave., PO Box 7603, Convent Station, NJ 07961-7603, and clearly marked on the envelope **OTE: 2014-5 New Roof Installation at Police Station and Fairchild Firehouse** and shall be delivered on or before Tuesday, April 8, 2014 at 11 A.M. **NO BIDS WILL BE ACCEPTED AFTER THE BID OPENING HAS COMMENCED.** The Township of Morris will not assume responsibility for bids forwarded by mail or delivery service.

Some of the major work items for this project are: Tear-off of existing shingle roofing, inspection and replacement, if warranted of roof sheathing, installation of ice dam membrane and new tarpaper, installation of new shingle roof. Work shall also include removal and installation of new gutters and leaders and inspection and replacement, if warranted of fascia materials.

The guaranty accompanying the bid proposal shall be given in the amount of ten percent (10%) of the base bid, minimum of \$500.00 and not to exceed twenty thousand dollars (\$20,000.00), and may be given at the option of the bidder by a Certified Check, Cashier's Check, or a Bid Bond from a reputable insurance company licensed in the State of New Jersey.

Pursuant to P.L. 2004, c.57 (N.S.A. 52:32-44) effective September 1, 2004, all business organizations that conduct business with a New Jersey government agency are required to be registered with the State of New Jersey. Bidders and their subcontractors must submit proof that they are registered with the New Jersey Department of Treasury, Division of Revenue by submitting a copy of their Business Registration Certificate. Failure to provide the Business Registration Certificate prior to award of the contract will be cause for rejection of the bid as being nonresponsive.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17-27. Bids may be held by the Township of Morris for a period not to exceed sixty (60) days from the date of opening of bids for the purpose of reviewing the bids and investigating the qualifications of bidders, prior to awarding the contract.

This proposal is being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et. seq.

The Township reserves the right to reject any or all bids, if in its judgment the public interest will be best served by so doing.

Karen J. Carman  
Qualified Purchasing Agent