

**TOWNSHIP OF MORRIS  
PURCHASING DEPARTMENT  
50 WOODLAND AVENUE  
PO BOX 7603  
CONVENT STATION, NJ 07961-7603**

**973-326-7360**

The Township of Morris is soliciting quotations through a fair and open process for **RFQ-2025-01 Laboratory Services**. Sealed proposals will be received by the Bid Committee of the Township of Morris on Thursday January 16, 2025 at 11 AM prevailing time at the Municipal Building, Public Meeting Room/Courtroom, 50 Woodland Avenue, Convent Station, New Jersey.

Specifications may be obtained at the Purchasing Department/Administrator's Office, Municipal Building, 50 Woodland Avenue, Convent Station, New Jersey, during regular business hours, Monday through Friday, from 8:30 AM to 4:30 PM. Questions regarding this project should be emailed to [purchasing@morristswp.com](mailto:purchasing@morristswp.com).

Proposals must be submitted on the proposal form furnished by the Township of Morris in the manner designated therein and required by the Specifications. Proposals must be enclosed in a sealed envelope bearing the name and address of the bidder, marked to the attention of the Purchasing Department, and clearly marked **RFQ-2025-01 Laboratory Services Proposal**. Proposals shall be delivered on or before **Thursday January 16, 2025 at 11:00am** No Proposal shall be accepted after the designated time. Proposals may be hand delivered or mailed and must be received by the date, time and place specified. The Township of Morris will not assume responsibility for proposals forwarded by mail or delivery service.

Pursuant to N.J.S.A. 52:32-440 all business organizations that conduct business with a New Jersey government agency are required to be registered with the State of New Jersey. Vendors and their subcontractors must submit proof that they are registered with the New Jersey Department of Treasury, Division of Revenue by submitting a copy of their Business Registration Certificate. Failure to provide the Business Registration Certificate prior to award of a contract will be cause for rejection of the proposal as being nonresponsive.

The Township reserves the right to reject all bids pursuant to NJSA 40A:11-13.2

Michelle Fischer  
Qualified Purchasing Agent

Date: December 30, 2024