

**TOWNSHIP OF MORRIS
COUNTY OF MORRIS
STATE OF NEW JERSEY**

**50 WOODLAND AVENUE
PO BOX 7603
CONVENT STATION, NJ 07961-7603**

(973) 326-7360

The Township of Morris is soliciting quotations through a fair and open process for **RFQ-2024-01 Instructional Youth Sports Class and Camp Programming**. Sealed proposals will be received by the Bid Committee of the Township of Morris, County of Morris, State of New Jersey on Thursday, January 11, 2024 at 11:00 AM prevailing time at the Municipal Building, Committee Meeting Room, 50 Woodland Avenue, P.O. Box 7603, Convent Station, NJ, 07961-7603.

Specifications may be obtained at the Purchasing Department/Administrator's Office, during regular business hours, Monday through Friday, from 8:30 AM to 4:30 PM.

Proposals must be submitted on the proposal form furnished by the Township of Morris in the manner designated therein and required by the Specifications. Proposals must be enclosed in a sealed envelope bearing the name and address of the bidder, and must be delivered to the Purchasing Department, Township of Morris, 50 Woodland Ave., PO Box 7603, Convent Station, NJ 07961-7603, and clearly marked on the envelope **RFQ-2024-01 Instructional Youth Sports Class and Camp Programming** and shall be delivered on or before **Thursday, January 11, 2024 at 11:00 AM**. NO PROPOSALS WILL BE ACCEPTED AFTER THE BID OPENING HAS COMMENCED. Proposals may be hand delivered, mailed, or submitted by courier, and must be received by the time, date and place specified above. The Township of Morris will not assume responsibility for bids forwarded by mail or delivery service.

Vendors are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Pursuant to P.L. 2004, c. 57 (N.J.S.A. 52:32-44) all business organizations that conduct business with a New Jersey government agency are required to be registered with the State of New Jersey. Vendors and their subcontractors must submit proof prior to award of a contract that they are registered with the New Jersey Department of Treasury, Division of Revenue by submitting a copy of their Business Registration Certificate. Failure to provide the Business Registration Certificate prior to award of a contract will be cause for rejection of the proposal as being nonresponsive.

The Township reserves the right to reject all bids pursuant to NJSA 40A: 11-13.2.

Michelle Fischer
Qualified Purchasing Agent

Date: December 27, 2023