



TOWNSHIP OF MORRIS

POLICE DEPARTMENT

49 WOODLAND AVE
P.O. BOX 7603
CONVENT STATION, NJ 07961-7603
(973)539-0777



Robert Shearer
Chief of Police

CANVASSING APPLICATION INFORMATION

Applications and fees will be accepted **Monday through Thursday from 8:00am to 4:30pm**, *excluding holidays*, to the **Records Department**.

Each applicant **must** pay a fee of **\$25.00** for an annual permit. This may be paid by money order, personal check, or certified check made payable to **“Township of Morris”**. The check must be submitted to the **Morris Township Police Department** and a receipt will be provided to the applicant.

At the time of payment, each applicant will be assigned an **applicant number**, which is needed for the required fingerprinting at Identogo. All initial applicants for digital fingerprinting will have to pay directly on Identogo website <https://uenroll.identogo.com/>. This may be paid online during the appointment process by debit or credit card. Once the initial application is **submitted and payment is received**, a member of the Detective Bureau will be assigned to complete the background check.

On the Identogo website <https://uenroll.identogo.com/> -

1. Enter Service Code: **2F17ZY**
2. Enter the Morris Township Police ORI Code: **NJ0142200**
3. Enter the Police Case Number into **BOX #7** (contributor’s case number)

Important Information

- ✓ Permit holder shall be allowed to solicit **ONLY Monday through Saturday** between the hours of **9:00am to 9:00pm**
- ✓ All permits **expire** at the **end** of the calendar year on December 31st.
- ✓ Any **failure** to prominently **display** the canvass permit while engaged in soliciting will result in the **revocation** of the canvassing permit
- ✓ Upon approval of the application, each holder of a permit to canvass will be provided a copy of the most current **“Do Not Solicit” listing**.

If you have any questions, please contact the Detective Bureau (973) 326-7480



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CANVASSING APPLICATION

PERMIT NO		DATE ISSUED		EXPIRATION DATE	
FEE PAID		DATE PAID		RECEIVED BY	

_____ **Full Name** _____ **Social Security Number**

_____ **Alias** _____ **Maiden Name (if married)**

_____ **Email**

_____ **Permanent Address**

_____ **Length of time at address** _____ **Phone Number**

Addresses/Residences during past 3 years:

Age: _____ **Date of Birth:** _____ **Place of Birth:** _____ **Hair:** _____

Sex: _____ **Height:** _____ **Weight:** _____ **Race:** _____

Beard: _____ **Mustache:** _____ **Glasses:** _____ **Eyes:** _____

Employment Information

Employer name

Supervisor name

Length of employment

Phone number

Address

Criminal History

Have you ever been arrested? YES NO

Have you ever been convicted of a crime? YES NO

Disorderly Persons Offence? YES NO

Ordinance violation relating to canvassing or soliciting? YES NO

If the answer is YES to any of the ABOVE, please provide the NATURE of the offence & PLACE of conviction or arrest.

Nature of goods to be sold or type of services to be furnished:

Is a motor vehicle to be used in connection with the canvassing or soliciting? YES NO

If YES, please provide the make and year of the vehicle:

Make		Year		Color	
Registration			State		

Have you ever applied for a permit in Morris Township? YES NO

If YES was the permit granted, denied or revoked? GRANTED DENIED REVOKED

What year were permits previously issued: _____

List any canvassing or soliciting permits you have been issued during the past two (2) years in New Jersey

Permit #:	_____	Date of Issue:	_____	Municipality:	_____
Permit #:	_____	Date of Issue:	_____	Municipality:	_____
Permit #:	_____	Date of Issue:	_____	Municipality:	_____
Permit #:	_____	Date of Issue:	_____	Municipality:	_____
Permit #:	_____	Date of Issue:	_____	Municipality:	_____
Permit #:	_____	Date of Issue:	_____	Municipality:	_____

Approximate date when canvassing will begin: _____

Approximate date when canvassing will end: _____

Printed Name of Applicant: _____ Date: _____

Signature of Applicant: _____

Signature of issuing Officer: _____ Date: _____



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BACKGROUND CHECK AUTHORIZATION AND RELEASE

I, _____, do hereby authorize a review and full disclosure of all records and information concerning myself to any duly authorized agent or representative of the Morris Township Police Department, whether the said records and information are of the public, private or confidential nature.

I also authorize and request every person, firm, company, corporation, governmental agency, court, association or institution having control of any documents, records and other information pertaining to me, to furnish to the said Morris Township Police Department and such information, including documents, records, files regarding charges or complaints filed against me, formal or informal, pending or closed, or any pertinent data, and to permit the said Morris Township Police Department or any of their agents or representatives to inspect and make copies of such documents, records, and other information

I hereby release, discharge and exonerate the said Morris Township Police Department, their agents and representatives and any person so furnishing information from any and all liability of every nature and kind arising out of the furnishing, inspection or collection of such documents, records, and other information of the investigation made by the said Morris Township Police Department.

A photocopy of this authorization and release form will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature.

I have read and fully understand the contents of this "Authorization and Release".

Name: _____

Signature: _____

Address: _____

Phone: _____ Date of Birth: _____

CANVASSING APPLICANT INSTRUCTIONS

1. Obtain an application from the Morris Township Police Department lobby.
2. Please fill it and return it with a check made out to “**Township of Morris**” in the amount of \$25.00.
3. Obtain a police case number **prior** to leaving.
4. Go to <https://uenroll.identogo.com/>
5. Enter Service Code: **2F17ZY**
6. Enter the Morris Township Police ORI Code: **NJ0142200**
7. Enter the police case number.

Thank you for your cooperation,
Morris Township Police Department