

To Be Filled Out by Victim/Complainant

RE: State v.
Complaint #:
Municipality:

<p>Your Name: Your Address: Home Telephone #: Work Telephone #: Your Occupation:</p>	<p>The name, address, telephone number, and occupation of the person receiving the check (if other than yourself). Date check was issued by the defendant</p>
<p>State the background of circumstances surrounding the issuance of the check (i.e., reason for issuance of check, conversations between victim and defendant, names & addresses of witnesses present, etc.).</p>	
<p>Can you identify the passer of the check ? If so, by what method ?</p>	
<p>Did the person passing the check make any statements as to when the check should be deposited or cashed ? If so, indicate what statement was made. Was the check post-dated ?</p>	<p>Do you know the defendant's whereabouts ? If so, please give us an address.</p>
<p>Did you notify the defendant that the check was refused for payment ? If so, by what method ? If by telephone, please furnish the number called and indicate whether you spoke personally with defendant and recount what, if anything, defendant said. If by mail, please provide to the police any letter(s) sent to defendant advising him/her that the check has been dishonored and demanding payment, and any receipts showing the delivery of said letter(s) to defendant.</p>	
<p>Kindly indicate if there has been any contact between you and the defendant subsequent to issuance of the check. If contact has been made, please indicate the circumstances and substance of any statements that were made.</p>	
<p>Kindly indicate whether there had been any prior contact between you and defendant prior to the passing of the check. If so, what were the circumstances ? Had you previously taken a check from the defendant ?</p>	
<p>Has the defendant made restitution, all or in part ? If so, indicate dates & amounts.</p>	<p>Have you instituted a <u>CIVIL</u> suit to recoup your monies ? If so, give date complaint was filed, the court it was filed in and the status of the case.</p>
<p>Where was the check passed ? County ? Address ?</p>	

Please provide to the Police the original of the dishonored check and any other documents that you believe are relevant to the case.

Date: _____

Signature: _____