

TOWNSHIP OF MORRIS  
CERTIFICATE OF INSURANCE REQUIREMENTS

1. Must provide Certificate of Insurance using sample attached.
2. Township of Morris must be named as additional insured in addition to requirements as listed above.
3. Statement on Certificate of Insurance advising what program/contract the coverage pertains to.
4. For professional service contracts, proof of Professional Liability Insurance, showing a minimum amount of \$1,000,000.00, must also be included.
5. A hold harmless clause must be signed by applicant as well.

All certificates of insurance must be faxed to:

1. Township of Morris, Attention Administrator's Office, 973-605-8363.
2. Richard Allocca, Advent Insurance Services, 973-884-4119
3. Hard copy of Certificate of Insurance to be mailed to:

Township of Morris  
Administrator's Office  
50 Woodland Avenue, PO Box 7603  
Convent Station, NJ 07961-7603

Should you have any questions, please contact the office of Richard Allocca at 973-884-4400, ext. 214; or Karen J. Carman, Township of Morris, 973-326-7360.