

**TOWNSHIP OF MORRIS
BOARD OF HEALTH ORGANIZATIONAL
AND REGULAR MEETING
WEDNESDAY, JANUARY 16, 2008
AT 7:30 P.M.**

CALL TO ORDER:

The 2008 Organizational and Regular meeting of the Board of Health of the Township of Morris was called to order by the Secretary of the Board on Wednesday, January 16, 2008 at 7:30 p.m. at the Municipal Building, 50 Woodland Avenue, Morris Township.

MEMBERS PRESENT:

Robert E. Nace, Mayor
Richard Watson, Deputy Mayor
Ronald M. Goldberg, Committeeman
Jeffrey R. Grayzel, Committeeman (arrived late)
H, Scott Rosenbush, Committeeman
Nelson Morales, 2nd Alternate

ABSENT:

Dr. Nancy Padover, DVM, 1st. Alternate
Dr. Ira Monka

ALSO PRESENT:

John Mills III Esq. Board Attorney
Mr. Fred J. Rossi, Twp. Administrator
Kevin P. Breen, Health Administrator
Nancy A. Shay, Board Secretary
Elizabeth Velotti, Sr. REHS
Karen A. Swetz, Deputy Registrar
Barbara Gardner, Public Health Nurse
John Gatti, Property Maintenance

ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT

“Adequate Notice” of this meeting of the Board of Health of the Township of Morris was and defined by the Open Public Meeting Act as follows:

Written Notice was given to the official newspaper, Daily Record, alternate official newspaper, Morris News Bee, and to the additional newspaper, Star Ledger by mail on January 9, 2008 which was at least 48 hours prior to the date of this meeting, and a copy of the notice was posted on the bulletin board in the Municipal Building of the Township of Morris on January 9, 2008, by the Secretary of this board and a copy of the notice was likewise filed in the Township Clerk’s office and in this Secretary’s office on January 9, 2008 and copies of this notice were mailed by certified mail to all persons who requested individual notices, pursuant to N.J. S. A. 10:4-15 all of which notices were given at least 48 hours prior to the date of this meeting, and I hereby hand to the Secretary of this board for the purpose of incorporating into the minutes of this meeting a copy of the notice which was given as above sent forth for appropriate retention in the municipal files.

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ROLL CALL:

Mayor Nace - Yes	Mr. Watson - Yes	Dr. Monka - Absent
Mr. Goldberg - Yes	Mr. Grayzel - Yes	Dr. Padover - Absent
Mr. Rosenbush – Yes	Mr. Morales - Yes	

NOMINATIONS AND ELECTIONS:

- A. Richard A. Watson was nominated Board of Health President. Mr. Watson was unanimously elected President for the year 2008.**
- B. Dr. Ira Monka was nominated Board of Health Vice President. Dr. Monka was unanimously elected Vice President for the year 2008.**
- C. Nancy A. Shay was nominated Secretary for the Board of Health. Mrs. Shay was unanimously elected Secretary for the year 2008.**

RESOLUTIONS FOR APPOINTMENTS:

- A. BE IT RESOLVED that the following appointments be made for the year 2008.**

1. Health Officer	Dr. George Van Orden
2. Health Administrator	Kevin P. Breen
3. Plumbing Inspector	Mark Hiler
4. Treasurer/Board of Health	Nancy A. Shay
5. Animal License Official (N.J.S.A. – 4:19-15.13)	Nancy A. Shay
6. Reporting Officer (N.J.S.A. -26:4-19)	Dr. George Van Orden

A motion for approve the resolutions of appointments was made, seconded and unanimously approved.

RESOLUTIONS: GENERAL

- A. RESOLVED, that the Board of Health of the Township of Morris does hereby appoint John Mills III, board attorney for the year 2008.**
- B. RESOLVED, that the Board of Health of the Township of Morris does hereby retain Q C Incorporated for public health laboratory testing services for 2008.**
- C. RESOLVED, that the Board of Health of the Township of Morris contract with the Township of Hanover Public Health and Health Officer's Services for the year 2008.**

RESOLUTIONS: GENERAL (continued)

- D. RESOLVED, that all regular meetings of the Board of Health be held on the following dates, at 7:30 p.m., prevailing time at the Municipal Building, 50 Woodland Avenue.**

**January 16, 2008
February 6, 2008
March 5, 2008
April 16, 2008
May 21, 2008
June 18, 2008
July 16, 2008
August 20, 2008
September 17, 2008
October 15, 2008
November 12, 2008
December 17, 2008**

- E. RESOLVED, that the Daily Record be designated as the official newspaper of the Board of Health of the Township of Morris for the year 2008.**
- F. RESOLVED, that the Star Ledger be designated as the alternate newspaper of the Board of Health of the Township of Morris for the year 2008.**
- G. RESOLVED, that the Morris News Bee be designated as the alternate newspaper of the Board of Health of the Township of Morris for the year 2008.**

RESOLUTIONS – DESIGNATED DEPOSITORIES:

- A. WHEREAS, R.S. 40:5-4 provides that the governing body of every municipality shall designate the depository or depositories whereas all public moneys and other funds of the municipality be kept,**

NOW THEREFORE, BE IT RESOLVED, that the Board of Health of the Township of Morris Shall cause all moneys of the Board of Health and other funds in the custody to be deposited to the credit of the municipality only in

PNC

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REGULAR MEETING:

MINUTES, CONSIDERATION:

On a motion duly made, seconded and carried by the votes as indicated, the reading of the minutes approved as circulated, and ordered placed in the office of the Board of Health in the Township of Morris:

ROLL CALL:

Mayor Nace - Yes	Mr. Watson - Yes	Dr. Monka - Absent
Mr. Goldberg - Yes	Mr. Grayzel - Yes	Dr. Padover - Absent
Mr. Rosenbush – Yes	Mr. Morales - Yes	

MONTHLY REPORT CONSIDERATION:

On a motion made, seconded and unanimously carried, the following internal monthly reports were approved as circulated and ordered placed on file in the office of the Board of Health to be retained in accordance with the specific detail of the most recent record retentions schedule promulgated by the Bureau of Archives.

- A. Treasurer, Registrar of Vital Statistics and Animal License official
- B. Retail Food Establishment Report
- C. Complaints
- D. Public Health Nursing Report
- E. St. Hubert's Giralda Report

ORDINANCES:

Reserved

COMMENTS – HEALTH DEPARTMENT PERSONNEL:

Kevin Breen, Health Administrator reported on the Norovirus at Morris View Nursing Home. He requested that Barbara Gardner, Public Health Nurse, continue the report.

Barbara Gardner stated as of this date, 25 cases had been reported. She distributed a report to the board members outlining the procedures taken with this outbreak. Barbara and Kevin will continue to monitor the nursing home and report further at the next meeting.

PUBLIC COMMENTS AND INQUIRY:

None

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COMMENTS/BOARD MEMBERS:

Robert E. Nace – No Comment

Richard Watson – No Comment

Ronald M. Goldberg - No Comment

Jeffrey R. Grayzel - No Comment

H. Scott Rosenbush – Asked Kevin if he was aware of a new day care center at 475 South Street.

Kevin reported the day care center is run by Morristown Memorial Hospital and is used only by the employees of the hospital. He stated the center had been inspected by the health department

Nelson Morales – No Comment

ADJOURNMENT:

There being no further business for the consideration of the Board of Health at this time, on a motion duly made, seconded and unanimously carried, this meeting adjourned at 7:49 p.m. , next to convene at 7:30 p.m. on Wednesday, February 6, 2008 at the Municipal Building, 50 Woodland Avenue, Morris Township.

Respectfully submitted,

**Nancy A. Shay, CSW, CMR
Board Secretary**